



Parents Information Booklet

It is crucial you go through the information provided in the booklet

“He Grants wisdom to whom he pleases; and he to whom wisdom is granted indeed receives a benefit overflowing. But none will grasp the message except men of understanding.”

(Quran: 2:269)

Lantern Academy

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ABOUT US

Creating Beacons of Light

Lantern Academy is an innovative Madrassah located in Central Rochdale. We put our students' wellbeing at the heart of everything that we do, therefore offer not only do we offer high-quality education, but also a rich variety of resources and character development activities.

Our Madrassah is heavily invested in developing good characters, creating ambassadors of our Beloved Prophet Muhammad (PBUH) and our doors are open for students of all backgrounds. Check out our activities, programs and learn more about our Madrassah and experience the difference we make. Feel free to reach out with questions and do not forget visit our Facebook page and website to which we aim to update on a regular basis.

Jazak'Allah

Mohammed Shahid

Head of Education

OUR TEAM

Our team at **Lantern Academy** are a loving, caring and dedicated who strive to offer the best education and experience to our next generation. All our team are:

1. DBS checked.
2. Completed their Safeguarding Children training with Rochdale Borough Safeguarding Team.
3. Attend regular trainings for professional development
4. Qualified enough and suitable to teach at Lantern Academy
5. Tested with recitation of the Quran, abiding by strict Tajweed rules
6. Have adequate Islamic knowledge to teach

All teachers are monitored and reviewed on a regular basis to ensure teaching is of a high standard, more importantly our next generation are progressing at a good rate. We also ensure that all staff are fully equipped with the knowledge and with the adequate resources required to aid learning.

Annual Plan for Lantern Academy

Our annual year begins September and concludes summer (July) each year. During the month of August, we carry a variety of activities consisting of; Islamic DVDS, Islamic games, Islamic stories, fun trips, singing, arts and crafts and much more.

In accordance with Quran/Qaida recitation, each student is given the blessing to progress at their own rate according to their development & ability. Please see below for a rough guide as to what we follow and implement with Quran/Qaida studies.

iQra Qaida 1 - 6



For students on iQra Qaida these guidelines are set:

Iqra Qaida 1 - 3 minimum of 1 page progressing onto 2 pages according to the individual ability.

Iqra Qaida 3 - 6 minimum of 1 page progressing onto 2 - 3 pages depending on their ability.

Each student can complete Iqra Qaida 1 - 6 between minimum 1 to maximum 2 years depending on attendance, and work practised at home to.

It is essential students download the iQra Pro app at home to assist them with homework and revision of previous sessions. Picture of the app can be seen below.



(This estimate is given in accordance with children's ability, mainly middle to top ability children)

Once the student has completed the Iqra Qaida, they move onto the Juz'Ama. Students on Quran must be fluent, confident reciters to move onto the Quran. Quran reciters sabak, is:

Juz'Ama

Juz'Ama - Surahs at least 2 Surahs minimum, for shorter Surahs 3 at minimum.

Quran Sabak Para 1 - 29

Once Juz'Ama has been completed, students move onto the first para. Sabak for the Quran is 1 rukuh.

1. One rukuh is recited to the teacher
2. One is given for homework to recite
3. Once students return to read to the teacher, they will read the following rukuh which comes after their homework rukuh.

ISLAMIC STUDIES & ASSESSMENT

Our focus is to teach the correct method of Islam & develop Islamic manners and character in our students.

Junior classes have formal tests every 6 week for their Islamic Studies lessons, the iSyllabus. Infants have something similar but on an annual basis. Assessments for basic memorisation and daily sabak can be seen on the student's memorisation and Sabak records in the class files at any time.

If parents have any concerns or questions about their child's progress, you are more than welcome to visit the Head of Education.

INFANTS

At Lantern Academy Alhamdulillah we have derived our very own Islamic Studies syllabus which focuses on key aspects specialised for infants, this is listed in the Islamic Studies Record. We use our very own library which consists of a wide range of books and resources suitable for the syllabus to aid the learning of our infants.

JUNIORS

iSyllabus is used to teach our junior classes ages 9+, we assess our students progress after each module. Each module consists of six lessons. After each module students sit an official test which is put together by the scholars of iSyllabus. At the end of the academic year an overall result is produced and given to parents evening, certificates and awards are awarded during our annual awards evening.



Teachers set targets for each student and try to maximise their potential enabling them to meet the required standard. Feedback to parents is provided through Parent/Teacher consultation meetings and written homework sheets sent home regularly.

Guidelines for Tajweed

Beginners

All beginners follow the 'Read & Repeat' procedure which is simply listening to the class teacher and repeating their sabak daily. As students' progress through the Qaida, new letters, the harakats, the mukhaarij and new rules are introduced **verbally**.



Once student has completed the Qaida, he/she will then progress onto the Juz'Ama and then the Quran. Whilst reciting the Juz'Ama with the teacher, Tajweed rules will be implemented within the recitation in 3 steps as stated below. The class teacher will ensure when the student recites their sabak each rule is implemented and recorded, ensuring they eventually work through the full 3 steps until the student can independently recite the Quran with full Tajweed Insha'Allah.

When teachers listen to Quran sabak, it is essential that the student is tested on certain Ayahs daily and questioned about the Tajweed rule implemented. This way the students' recitation is tested as well as the Tajweed rules too.

	Qalqalah/Ghunnah
	Madds
	Idghaam/Iqlaab/Ikhfaa

DISCIPLINARY PROCEDURE

At Lantern Academy, we try our best to improve our character by following our rules. These are:

1. Try my best to improve my character and strive to become a better person.
2. Respect the teachers, students and all who are around me.
3. Try my best, believe in myself and achieve the best I can



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*“The entire Deen is about good character; so, whoever exceeds you in good character has exceeded you Deen”
(Ibn al Qayum)*

Respectful students are vital to the smooth running of our Academy. Pupils found disrespecting any rules and not adhering to our disciplinary procedure will be firstly given a verbal/written warning. Should the behaviour continue, the second stage is a two-week suspension from the Academy. If there is still a concern with the student, in the best interests of our Academy, the third stage will be expulsion from our Academy. At Lantern Academy, our aim is to avoid such steps and encourage positive behaviour. For more info see our Disciplinary Policy.

Aggressive behaviour, verbal abuse, or any form of bullying towards pupils or teachers will not be tolerated under any circumstances.

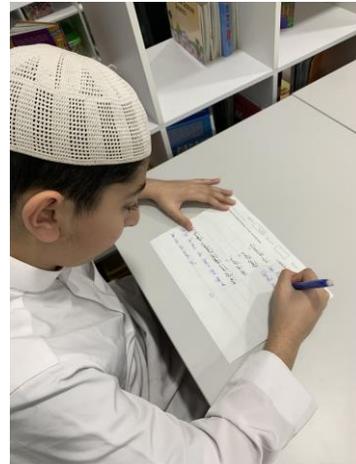
If a parent wishes to make a complaint regarding any aspect related to the Academy, they should follow the Lantern Academy Complaints Policy or contact the Head Teacher to arrange an appointment.

(Lantern Academy reserves the right to exclude any student disrupting the class or breaching any of the Academy policies)

PARENTAL SUPPORT

Parental support is a must at Lantern Academy. At Lantern we strongly believe educating our next generation does not solely lie on the shoulders of the academy but in fact we both work as a team to support and educate the next generation. Therefore, it is a must to provide a supportive learning environment at home for your child/ren.

How do I support my child at home? It is easy to support your child at home. Each student at Lantern Academy has a homework sheet which the teacher uses each session, simply check the homework sheet and carry out what is stated on the sheet and don't forget to sign it so we know it has been carried out. We also recommend keeping in regular contact with the class teacher to ensure all is going well for them at our academy. **Remember**, if homework is not carried out regularly your child may lose their place at Lantern Academy.



The most important element in a child's education is the example set by those around them, a child simply does what he/she sees. So, parents please remember that if you ignore the teachings imparted in Lantern Academy, children that attend the academy become confused and eventually discard such teachings.

UNIFORM, HYGIENE & PAYMENT



Girls must wear a

1. White head scarf
2. Black Jilbab (loose outer garment).



Boys must wear a

1. White hat
2. White Jubbah (thobe)

Any child attending Lantern Academy who does not conform to the uniform policy **will** be sent home.

Parents must ensure that their child arrives at the Academy in a state of Wudhu (ablution).

PAYMENT

All monthly fees are paid via standing order. We do not accept cash/cheque payments. Please note there is a non-refundable registration fee of **£50** per child. This includes all books required and a bag for the student.

Part Time - Monday, Wednesday & Friday - 5.00pm - 6.30pm - £30 Per Month

Part Time - Tuesdays & Thursdays - 4.30pm - 6.30pm - £25 Per Month

Late Evening Classes – Monday, Wednesday & Friday – 6.45pm - 8.15pm - £30 Per Month

Weekend - Saturdays – 10.30am - 1pm (Teenagers) £20 Per Month

Lantern Academy no longer offers **full time, 5-day classes**

ABSENCES & LATENESS

Punctuality is the key at Lantern Academy. Our doors open at 4.45pm and close at 5pm. We appreciate the tiring day our students have at school, however, regular lateness or absence without prior notification will be taken seriously and could result in losing your place at our Academy.

Please bear in mind lateness not only disrupts other students but ensures that valuable lesson time is missed.

Any planned absences must be approved in advance with the Head Teacher. Failure to do so may result in disciplinary action being taken.

Any pupil who is absent for 5 consecutive days without notification will have their admission re-considered.

Parents/Guardians are responsible for accompanying their child to the Academy and collecting them from outside the Academy.

PHOTOGRAPHY

At Lantern Academy, we recognise that photography is a useful tool within our Academy, and it is employed routinely in many ways, for example for record keeping, displays, teachers' lessons and the children's own work. On occasions, photographs are also used for the press and other promotional purposes. We also recognise the wishes of parents to take photographs and/or video of their own children participating in Lantern Academy events. For further information please refer to the Lantern Academy Photography Policy.

HOLIDAYS AT LANTERN ACADEMY

1 week in winter (2nd week of Christmas Holidays)

1 week in Easter (Last week)

All Bank Holidays

12th Rabbi Ul Awwal & 10th Muharram

3 days for Eid Ul Adha and

Last week of Ramadan including Eid Ul Adha

Classes will only be cancelled under exceptional circumstances. Any cancelled classes will be made up via reduced holidays.

HOME TIMES

All students are supervised by their class teachers until they are collected by parents.

Polite request to all parents, we have implemented a one-way system at home time when collecting your child/ren from Lantern Academy. Kindly could all parents access Lower Sheriff Street via Ashworth Street, please avoid driving through Mount Street. This does reduce congestion.

